

## CONTRACTOR AND SUPPLIER QUESTIONNAIRE ENVIRONMENT AND SUSTAINABILITY DOCUMENT

<b>1. Do you have a sustainability and/or an environmental policy statement?</b> <div style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div> <p>If "Yes", please provide copies.</p>	
<b>2. Who has overall responsibility for environmental matters within your organisation?</b>	
Name:	Position:
<b>3. Who is appointed to provide competent advice on environmental matters?</b>	
Name:	Contact details:
Position:	Qualifications: <i>(attach separate details if preferred)</i>
<b>4. Has the company carried out an environmental impact assessment and set environmental objectives as a result?</b> <div style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div> <p>If "Yes", please provide details.</p>	
<b>5. Has your environmental management system been externally assessed, e.g. as part of a competency assessment scheme, ISO14001 etc.?</b> <div style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div> <p>If "Yes", please provide details and, where applicable, a copy of the certificate.</p>	
<b>6. Does your company carry any legally required environmental registrations as a result of your work activities?</b> <div style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div> <p>If "Yes", please provide details of the registrations you hold and copies of certificates, e.g. licensed waste carrier, packaging recovery scheme registration, hazardous waste producer registration.</p>	
<b>7. Attach details of any environmental enforcement notices received or prosecutions over the past two years. Use a separate sheet if required.</b>	
<b>8. Do you have procedures for dealing with environmental incidents, such as spillages?</b> <div style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div> <p>If "Yes", please attach details.</p>	
<b>9. Do you have arrangements for minimising waste, recycling and segregating waste in accordance with your duty of care?</b> <div style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div> <p>If "Yes", please attach details.</p>	
<b>10. Please describe your arrangements for environmental monitoring of your business operations.</b>	

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**11.** Please describe your arrangements for training staff in your environmental and sustainability policy and procedures, including emergency arrangements.

**13.** Do you have a Purchasing Policy? Does it include purchasing responsibly sourced products?

If "Yes", please attach details.

**14.** Does your company hold a policy on Diversity & Inclusion?

If "Yes", please attach details.

**15.** Does your company have Disabled access?

If "Yes", please attach details.

**16.** Questionnaire completed by:

Name:

Telephone:

Company/position:

E-mail:

Signature:

Date: