**CONTRACTOR AND SUPPLIER QUESTIONNAIRE**

**ENVIRONMENT AND SUSTAINABILITY DOCUMENT**

1. **Do you have a sustainability and/or an environmental policy statement?**
   - [ ] Yes
   - [ ] No
   If “Yes”, please provide copies.

2. **Who has overall responsibility for environmental matters within your organisation?**
   - Name:
   - Position:

3. **Who is appointed to provide competent advice on environmental matters?**
   - Name:
   - Contact details:
   - Position:
   - Qualifications: *(attach separate details if preferred)*

4. **Has the company carried out an environmental impact assessment and set environmental objectives as a result?**
   - [ ] Yes
   - [ ] No
   If “Yes”, please provide details.

5. **Has your environmental management system been externally assessed, e.g. as part of a competency assessment scheme, ISO14001 etc.?**
   - [ ] Yes
   - [ ] No
   If “Yes”, please provide details and, where applicable, a copy of the certificate.

6. **Does your company carry any legally required environmental registrations as a result of your work activities?**
   - [ ] Yes
   - [ ] No
   If “Yes”, please provide details of the registrations you hold and copies of certificates, e.g. licensed waste carrier, packaging recovery scheme registration, hazardous waste producer registration.

7. **Attach details of any environmental enforcement notices received or prosecutions over the past two years. Use a separate sheet if required.**

8. **Do you have procedures for dealing with environmental incidents, such as spillages?**
   - [ ] Yes
   - [ ] No
   If “Yes”, please attach details.

9. **Do you have arrangements for minimising waste, recycling and segregating waste in accordance with your duty of care?**
   - [ ] Yes
   - [ ] No
   If “Yes”, please attach details.

10. **Please describe your arrangements for environmental monitoring of your business operations.**
## 11. Please describe your arrangements for training staff in your environmental and sustainability policy and procedures, including emergency arrangements.

## 13. Do you have a Purchasing Policy? Does it include purchasing responsibly sourced products?
   - If “Yes”, please attach details.

## 14. Does your company hold a policy on Diversity & Inclusion?
   - If “Yes”, please attach details.

## 15. Does your company have Disabled access?
   - If “Yes”, please attach details.

## 16. Questionnaire completed by:

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<td>Company/position:</td>
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